

American Society of Safety Engineers  
Oklahoma City Chapter

## Mentor Program Overview

### Goal

To provide professional growth and coaching to recent Health & Safety graduates and young professionals by pairing them with an experienced professional for interaction and guidance.

### Selection

A subcommittee will be developed to manage the Mentor Program. That subcommittee will report to the executive committee and the executive committee will have ultimate responsibility for the program. An application is required for all mentees.

**Mentee:** Recent graduates up to five years of experience in the Health & Safety field. All candidates will be considered with no discrimination on the basis of race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy. Must be an ASSE member in good standing.

**Mentor:** An experienced professional in the Health & Safety field or related discipline. All candidates will be considered with no discrimination on the basis race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy. Must be an ASSE member in good standing, unless approved by the executive committee.

Applications will be accepted from February 1 until March 31 of each year. Mentor selections will be announced at the regularly scheduled meeting in May.

Following the selection process, mentors and mentees will be paired by the mentorship committee.

### Removal

A mentee can request to be removed from the program following pairing by submitting the reasons in writing. Re-acceptance to the program in the case of an opt-out must be approved by the executive committee.

### Term

The formal term of the mentorship is one year, to run from June 1 to May 31. The relationship can continue past one year in an informal capacity as long as both parties agree.

**Engagements**

There will be three group social engagements. A spring kick-off meeting, a fall check-in and a summer graduation event. Other engagements will be scheduled as applicable. These engagements can be in-person, via email or telephone call as deemed appropriate by both parties.

Mentors will also be required to submit quarterly updates to the mentor committee.

**Training**

All mentors must complete a training session on the goals and expectations of the program.

**Recruitment**

Mentors will be recruited and selected by the mentor committee. Information and applications for mentees will be made available via email, the ASSE newsletter and the website.

Six applications will be selected and paired with mentors for 2017-2018.

**Potential 2017 Mentors**

Mike Littlejohn	Robert Williams	
Jodie Reinhart	Bob Burro	
Billy McBride	James Ergenbright	Buz Holloway
Justin Smedley	Tim Wilson	
Russell Robinson		Karen Barnes